Michigan Court of Appeals Database Administrator, Lansing Office Information Systems Salary Range: $60,009.12 to $78,634.08

DUTIES: Administer, maintain and develop policies and procedures for ensuring the security, integrity and efficiency of Court databases. Install, configure and upgrade database software and associated application tools. Establish primary database storage structures and links, configuring server distribution systems and networks. Develop backup and recovery plans for the databases and applications. Design logical and physical database structure, database objects, and network configurations. Perform tuning and monitor performance. Consult with Systems Manager and developers regarding database procedures, access techniques, and overall system design. Modify the database structure to conform to information given by application developers. Provide support to application development team for the integration efforts between web based applications and production databases. Set up data conversion scripts to import data from legacy systems. Respond to Help Desk tickets from users or systems on an on-call basis.

LOCATION: Hall of Justice, Lansing, MI. Occasional travel to other Court offices is required.

EDUCATION: Bachelor's degree in computer information systems or related technical field.

EXPERIENCE: Three to five years experience administering Microsoft SQL Server databases required. Experience administering Active Directory and Windows servers preferred. Experience managing Oracle 10g will be given extra consideration.

E-mail preferred to ruiz-helmicp@courts.mi.gov, or mail cover letter and resume to the address listed below. Position will remain open until filled.

Human Resources
Michigan Supreme Court
P.O. Box 30052
Lansing, MI 48909

AN EQUAL OPPORTUNITY EMPLOYER